



Draft
Portland Public Schools
Board of Education
Work Plan Update



3/20/18

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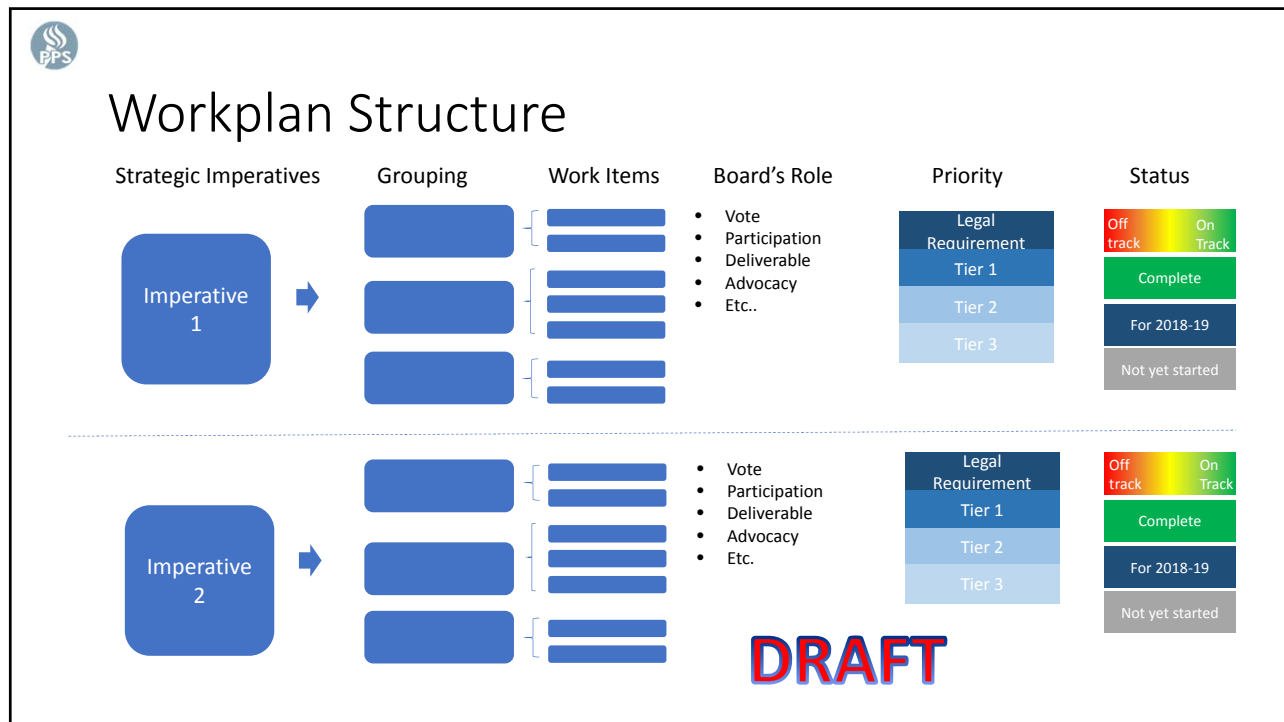


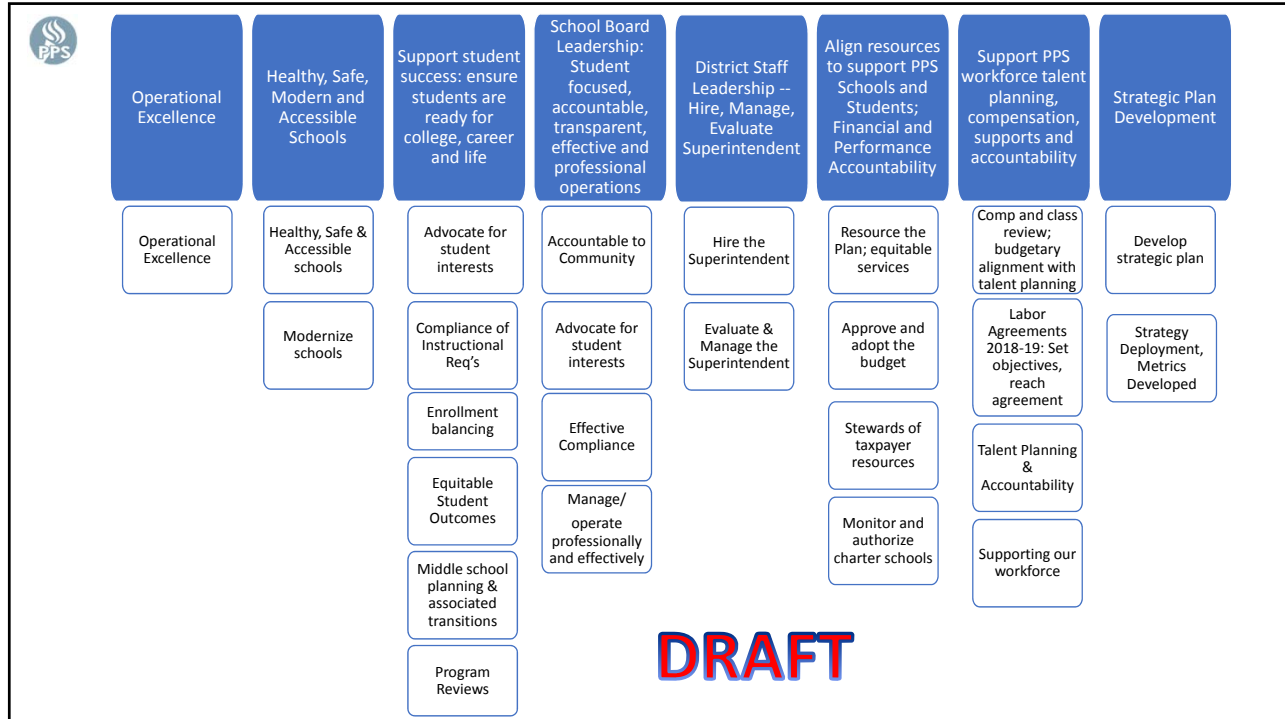
Context

- What:
 - A) 4-month work plan to guide the Board's efforts
 - B) Build a long-term, sustainable template for the board's work

- Why:
 - A) Organize our work
 - B) Collectively understand our priorities
 - C) Clearly define the Board's role and action
 - D) Tracking our progress along the way

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STRATEGIC IMPERATIVE: District Staff Leadership -- Hire, Manage, Evaluate Superintendent

	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
Hire the Superintendent	Hire the Superintendent	✓	July - Jan	Complete ✓
	2017-18: Evaluation instrument created w/goals		Mar	Complete ✓
Evaluate & Manage the Superintendent	Quarterly check-ins and year end evaluation		Mar, June	Not yet launched X
	2018-19 Evaluation Instrument w/goals setting		June	Not yet launched
	Expense Oversight protocols set for Superintendent		July-Jan	Complete ✓


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 STRATEGIC IMPERATIVE: District Staff Leadership --School Board Leadership: Student focused, accountable, transparent, effective and professional operations

	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
Accountable to Community	Resolution of individual complaints: appeals to the Board	✓	ongoing	
	Public records policy revision	✓	Feb, Apr	
	Complaint policy revision	✓	Mar, Apr	
	Protocol for Personnel Complaints & Misconduct	✓	Apr, May, June	
	Board Meeting Changes*		July, Apr	
Advocate for Student Interests	Student safety: Whitehurst Invest. completed; Next steps	✓	Apr, May, June	
	PPS Title 9 & Sexual Harassment Policy	✓	Mar, Apr	

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*Changes included: Interpreters and Ombudsman at every meeting to support community access; GC at the Board table for governance, procedural, and legal counsel; Public Comment protocols update, board meetings monthly in schools

 STRATEGIC IMPERATIVE: District Staff Leadership --School Board Leadership: Student focused, accountable, transparent, effective and professional operations






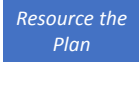


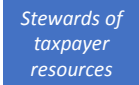




	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
Effective Compliance	School Board Election Zone Review	✓		For 2018-19
	Board Leadership Vote, 2X Annually	✓	July	
	Board/staff protocols and expectations set			Complete ✓
Manage & Operate Professionally & Effectively	PD for board members on school board best practices		Mar, May	
	Board to conduct self-evaluation		Apr, June	
	100 day plan			Complete ✓
	Board Leadership planning*		Ongoing	
	Board workplan development (2017-18 & 2018-19)**		Feb, Mar	

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* Includes Agendas, Meetings, Work Sessions, Implementation & Calendars
**Develop remainder of 2017-18 month Board work plan; framework for Board's 2018-19 work plan

 STRATEGIC IMPERATIVE: Strategic Plan Development				
	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
	Planning/Preparing/Budgeting for Strategic Plan Development		Apr, May	
	Visioning, strategic plan development - Board engagement	✓	July	

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 STRATEGIC IMPERATIVE: Align resources to support PPS Schools and Students; Financial and Performance Accountability				
	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
	FY 18-19 Budget	✓	Mar-Jun	
	MESD Catalogue-- Mar 6 vote on catalogue	✓	Feb, Mar	
	School site budget allocation	✓	Feb-Jun	
	Legislative redress: local option revenue collection		Feb, Mar	
	High School Transportation Options (TriMet)		Mar	
	Secretary of State audit/Review of Contracts		Jun. 2018-19	
	Approval of CAFR	✓	July-Jan	
	Cash Management/Investment Strategy	✓	Feb, Mar	
	Legal Representation Diversification; Expense Review	✓	Feb, May, June	

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PPS STRATEGIC IMPERATIVE: Support PPS workforce talent planning, compensation, supports and accountability


	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
Labor Agreements	PAPSA and Central Office	✓	Mar, May	
	Portland Association of Teachers agreement	✓	July-Jan	Complete ✓
	SEIU agreement	✓	July-Jan	Complete ✓
	PFSP agreement -- ratification process	✓	Apr	
	DCU agreement -- expires 12/31/18	✓	July-Jan	Complete ✓
Talent Planning & Accountability	ATU agreement	✓	Apr/May	
	PAT Substitutes agreement	✓	Apr/May	
	Conflict of Interest/Nepotism policy creation	✓	Apr	
	Non-extension/non-renewals	✓	Feb, Mar	






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PPS STRATEGIC IMPERATIVE: Support student success: ensure students are ready for college, career and life


	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
Middle School Planning & Associated Transitions	Create two new middle schools & designate feeder patterns: Tubman and RWH	✓	Feb	
	Middle school curriculum planning (districtwide)		July-Jan	
	Ockley Green 2.0 oversight		July-Jan, Feb	
	Create RCP ES; designate boundaries		July-Jan	Complete ✓
	Transition ACCESS; full spectrum of supports	✓	Mar	
	Transition Pioneer; full spectrum of supports	✓	Mar	
	Budget Update: Middle School & School Transitions		Feb	
	K-8 Middle Grades equitable budgeting; school staffing	✓	Feb	




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 STRATEGIC IMPERATIVE: Support student success: ensure students are ready for college, career and life


	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
Advocate for Student Interests	School calendar that supports student learning	✓	Feb, Mar	
	Monitor racial equity policy, develop 5 year plan		July-Jan	For 2018-19
Compliance: Instructional Requirements	PE Waiver for Graduation	✓	Mar	
	Division 22 report review		Feb	Complete ✓
	Open enrollment / return to Albina	✓	Feb, Apr	Complete ✓
Equitable Student Outcomes	Student retention policies & data			For 2018-19
	ESL Programs/Outcomes; Board Resolution from 6/17		Mar	
	Special Ed Programs & Compliance		Mar	
	Graduation Outcomes		Mar, Apr	


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 STRATEGIC IMPERATIVE: Support student success: ensure students are ready for college, career and life


	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
Professional Development	PD Plan - alignment; 2016-17 Board Resolution Complete; 2018-19 review		Feb, Mar	For 2018-19
	Early Learning & Head Start		July-Jan	Not Yet Started
	Dual Language			For 2018-19
Program Reviews	TAG/ACCESS		Mar	
	CTE & M98 Planning		July-Jan	
	Arabic program initiation		Mar	






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 STRATEGIC IMPERATIVE: Charter School Oversight








	Tier 1 & Legally Required Items	Vote Rea.	Timeline	Status
Monitor & Authorize Charter Schools	Charter School Authorizations (Emerson, Portland Village School, Opal School, Portland Arthur Academy, LeMond Charter School)	✓	Mar	


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 STRATEGIC IMPERATIVE: Healthy, Safe, Modern & Accessible Schools

	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
Healthy, Safe & Accessible Schools	Lead: school fixtures replaced & tested	✓	July-June	
	Long Range HSA plan	✓	Dec; not delivered	
	Tubman Environmental Actions	✓	July-Jan	
	ADA Transition Plan	✓	Feb	
	Support for the opening and operations of 3 new or modernized facilities: Faubion, Roosevelt, Franklin		Year long	

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 STRATEGIC IMPERATIVE: Healthy, Safe, Modern & Accessible Schools				
	Tier 1 & Legally Required Items	Vote Req.	Timeline	Status
Modernize Schools	Bond Quarterly Update		<i>Mar, Apr</i>	
	Capital improvement permitting w/ governmental entities		<i>Feb, July</i>	
	Roosevelt CTE space	✓	<i>Feb</i>	
	Grant, Lincoln, Kellogg, Benson, Madison Modernization	✓	<i>Mar, July</i>	
	Ed Spec Review, ADA universal design integration	✓	<i>?</i>	
	All bond HSA improvements	✓	<i>July-Jan</i>	
	Long range comprehensive master plan	✓	<i>Mar, July</i>	Not yet started

- |  STRATEGIC FOUNDATION: Strengthen School & Community Relationships | |
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| <ul style="list-style-type: none"> • Employee Groups • Portland PTA • Citizens Budget Review Committee • NGO and CBOs serving PPS students (comprehensive list) • Super SAC/Student leadership groups • State/local elected officials • Portland businesses • District parent advisory groups • Inventory of City, County, MESD and other intergovernmental partnerships • Oregon School Board Association/MESD • Council of Great City Schools • Site Councils • Head Start • PCC, PSU, OSU, UO, and OHSU | |
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Appendix



STRATEGIC IMPERATIVE: District Staff Leadership -- Hire, Manage, Evaluate Superintendent

Tier 2 & 3 Items	Timeline
Support for professional development activities; year 1 onboarding activities	Ongoing
Expense oversight protocols set for Superintendent	Complete ✓

STRATEGIC IMPERATIVE: School Board Leadership: Student focused, accountable, transparent, effective and professional operations

School naming policy change/FHS complaint response	Feb
Comprehensive Review of School and Facility Names	For 2018-19
Track recommendations emerging from ODE task forces & work groups, participate in state pilots/sharing of best practice, monitor federal developments	For 2018-19
Board Policy on Endorsement of Political Measures	For 2018-19
Board office operating budget management; supports high performing board	Mar, May
Plan for annual review of Board Policy Chapters	For 2018-19
Panasonic Foundation -- Board operational effectiveness, middle school planning, etc.	May
Committees organized; Committee work plan development	July-Jan, ongoing
Monitor PPS implementation of new legislative mandates	For 2018-19
Student discipline appeal AD review, updated	For 2018-19
Build internal performance audit plan; 2 audits a year	For 2018-19

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STRATEGIC IMPERATIVE: Align resources to support PPS Schools and Students; Financial and Performance Accountability

Tier 2 & 3 Items

Timeline

Build internal performance audit plan; 2 audits a year	<i>Apr</i>
Medicaid	<i>Apr, May</i>
PERS Update & Planning	<i>Apr</i>

STRATEGIC IMPERATIVE: Support PPS workforce talent planning, compensation, supports and accountability

Teacher pipeline programs	<i>Mar</i>
Employment investigation	<i>July-Jan</i>
Health & Welfare Trust	<i>July-Jan, Mar</i>
Long range forecasting and planning for upcoming labor agreement reopenings	<i>Feb, July</i>

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STRATEGIC IMPERATIVE: Operational Excellence

Tier 2 & 3 Items

Timeline

Nutrition services plan	<i>Feb, Mar, May</i>
Facilities and Maintenance Standards	<i>Mar, May</i>
Transportation - transit contract	<i>Feb, Mar, Apr</i>
Capital planning and rental agreements, including CUBs	<i>For 2018-19</i>
Maintenance Planning and Budgetary support	<i>For 2018-19</i>

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STRATEGIC IMPERATIVE: Support student success: ensure students are ready for college, career and life

Tier 2 & 3 Items

Instructional Hours--ODE regulation	Feb
Dyslexia-Planning	For 2018-19
PE requirements	For 2018-19
Hardship/Focus Options Lottery	For 2018-19
Review and Policy Recommendation to Focus Options	For 2018-19
Enrollment Discussion-how it ties in with capital planning and enrollment balancing	For 2018-19
Projected Growth patterns (using Portland Plan, PSU, etc. as input)	For 2018-19
Middle school resolution --Develop a complementary district-wide TAG program to serve students in neighborhood schools, timeline set by Supt.	For 2018-19
Middle school resolution -- Vernon middle school designation by Dec. 31, 2018	For 2018-19
Middle school resolution -- King enrollment plan by Dec. 31, 2018	For 2018-19
Middle school resolution -- plan and timeline for completion of the Educational Options analysis, including potential changes to the lottery process for focus options; a plan for expanding dual language immersion programs; and a comprehensive redrawing of school boundaries on the east side of the district.	For 2018-19
Middle School Transition Updates	Mar, June
Rigler and Scott transitions	Mar
Kellogg Feeder patterns set	For 2018-19
Climate Justice (environmental) update	Mar
Ethnic Studies Curriculum Implementation	Mar, Apr
Student supports (MTSS) and summer school -- effective use of existing resources	Mar-May
MTSS, Summer School -- districtwide planning	July-Jan

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STRATEGIC IMPERATIVE: Charter School Oversight

Tier 2 & 3 Items

Trillium Charter School monitoring	Feb
Kairos rental agreements	Feb

STRATEGIC IMPERATIVE: Healthy, Safe, Modern & Accessible Schools

DAG Participation	ongoing
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